



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, December 10, 2019 ♦ 7:00 p.m. Boardroom

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard, Mark Watson, Taylor Carroll (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Robert De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – November 26, 2019

Pages 3-6

Approval of Special Meeting of the Board Minutes – November 29, 2019

Pages 7-8

Approval of Inaugural Meeting of the Board Minutes – December 3, 2019

Pages 9-10

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

5. Committee and Staff Reports

5.1 Trustee Expenses (to be distributed)

Presenter: Scott Keys, Superintendent of Business & Treasurer

6. Information and Correspondence

6.1 Strategic Plan Update

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries



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10. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- The security of the property of the Board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

Page 11

13. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Board Meeting
Tuesday, November 26, 2019 ♦ 7:00 p.m.
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Taylor Carroll (Student Trustee)

Absent:

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Robert De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 26, 2019 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – October 22, 2019

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 22, 2019 Board meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations

2.1 Recognition of Neil Chopp

Chair Petrella recognized former principal Neil Chopp for his service to the community, and over twenty years of service to Brant Food for Thought.



2.2 CBC project/St. Peters “Shine”

Superintendent Temple introduced the students of St. Peter School who are one of seven schools participating in the CBC project in the vocal elementary category. The students performed a song titled Shine. Chris Rait shared a video of all the participating classes singing and playing instruments at different landmarks throughout the district.

2.3 Overview of St Mary Catholic Learning Centre

Terre Slaght, Principal of Continuing Education, provided a presentation on St. Mary Catholic Learning Centre. She provided an overview of the programs offered through the school and provided an update on the progress of alternative education credit accumulation.

Michelle Nepp-Wirag, Vice-Principal, St. Mary Satellite Campus, spoke to the programs at the satellite campus. She also reviewed the funding and programs being offered.

It was noted that Vice-Chair Dignard left the meeting at 7:50 pm.

3. Delegations - Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – November 19, 2019

Chair Petrella reviewed the business of the November 19, 2019 Committee of the Whole meeting and brought forward the following recommendations:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College Catholic High School for an excursion to Panama from Friday, March 12 to Saturday, March 20, 2021 for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2020 insurance renewal premium, payable to the Ontario School Boards’ Insurance Exchange, in the amount of \$127,476, excluding PST.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board for approve the revised Inclement Weather & Temporary School/Facility Closures policy 400.01

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of November 19, 2019.

Carried



Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of November 19, 2019.

Carried

5.2 Extended French Program at Assumption College School

Superintendent Temple provided an update on the developments of the French Program as the Board has demonstrated a strong interest in supporting French programming. It was advised that Assumption College School has the staff and space to support the program requirements.

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Extended French Program at Assumption College School for 2020-21 Report.

Carried

5.3 Student Trustee Update

Student Trustee Carroll outlined all the recent activities at the high schools. Schools will be holding semi-formals with various themes. The Socktober event was a great success. Other events included Mental Health Week, Amplify Your Culture and Diabetes Awareness Month.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

Carried

6. Information and Correspondence

Director McDonald present the new Board of Trustees photo to be displayed in the front foyer of the Catholic Education Centre.

Director McDonald provided an update regarding the Strategic Plan. The plan will include pillars of Teaching & Learning, Wellness and Engagement. Chair Petrella noted that Catholicity will be the foundation of every pillar.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption – Nil



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9. Trustee Inquiries

Trustee Casey spoke about the Confucius Program in Edmonton which highlights Chinese language and culture.

10. Business In-Camera

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

11. Report on the In-Camera Session

Trustee Chopp declared a conflict of interest in Item 6 of the in-camera session and left the room. Vice-Chair Dignard was absent for the in-camera session. They did not take part in the consideration or discussion of or vote on any question with relation to this item.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the November 26, 2019 Board meeting.

Carried

Next meeting: Tuesday, December 3, 2019, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

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**Special Meeting of the Board
Friday, November 29, 2019 ♦ 7:00 p.m.
Trustee Meeting Room**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Carol Luciani

Absent: Bill Chopp, Mark Watson

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance – as noted above

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of November 29, 2019.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports - Nil

3. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried

4. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried



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5. Adjournment

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of November 29, 2019

Carried

Next meeting: Tuesday, September 24, 2019, 7:00 p.m. – Boardroom



**Annual Board Meeting
Tuesday, December 3, 2019 ♦ 7:00 p.m.
Norfolk Room**

Members: Trustees:

Cliff Casey, Bill Chopp, Dan Dignard, Carol Luciani, Rick Petrella, Mark Watson
Taylor Carroll (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Robert De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting opened with prayer, led by Director McDonald.

1.2 Attendance and Welcome

Director McDonald welcomed trustees and senior administrators and noted that everyone was in attendance.

1.3 Approval of Agenda

Moved by: Rick Petrella

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Annual Meeting of the Board of December 3, 2019.

Carried

2. Appointment of Scrutineers

Director McDonald appointed Superintendents Rob De Rubeis and Lorrie Temple as Scrutineers for the nomination and election of the Chair and Vice Chair of the Board.

3. Nomination and Election of Chair

Director McDonald requested that ballots for the nomination of the Chair of the Board be distributed. Trustee Rick Petrella was nominated and let his name stand. Director McDonald declared Trustee Rick Petrella acclaimed to the position of Chair of the Board.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board destroys all ballots in the nomination and election of the Chair of the Board.

Carried



4. Nomination and Election of Vice Chair

Newly elected Chair Petrella assumed the Chair and requested that ballots for the nomination of the Vice Chair be distributed. Trustee Carol Luciani and Dan Dignard were nominated. Trustee Dan Dignard did not wish to let his name stand. Trustee Carol Luciani let her name stand. Chair Petrella declared Trustee Carol Luciani acclaimed to the position of Vice Chair of the Board.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board destroys all ballots in the nomination and election of the Vice Chair of the Board.

Carried

5. Appointment of Board Auditor

Superintendent Keys presented staff's recommendation that Millard, Rouse & Rosebrugh Chartered Accountants continue in their role as the Board's auditors.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Millard, Rouse & Rosebrugh, Chartered Accountants, as auditors for the year ending August 31, 2018.

Carried

6. Address by the Chair of the Board

Chair Petrella expressed his gratitude for the support of his nomination and re-election as Chair of the Board. He congratulated Carol Luciani on her election as Vice-Chair of the Board. Chair Petrella noted his plans to continue the Board's focus on technology and student success. He pledged to ensure that the Board operates within a balanced budget. Chair Petrella highlighted outgoing Vice-Chair Dan Dignard's commitment to Catholic Education and thanked him for his service. He congratulated Superintendent Shypula on her upcoming retirement and welcomed Director McDonald, Superintendents Scott Keys, Rob De Rubeis and Lorrie Temple to the Senior Management Team.

7. Adjournment

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Annual meeting of December 3, 2019.

Carried

2019-20
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
<i>December 22, 2019 - January 3, 2020</i>		<i>CHRISTMAS BREAK</i>	
January 15, 2020 (to be confirmed)	3:00 pm	Executive Council Meeting	
January 17-18, 2020		OCSTA Catholic Trustees Seminar (Toronto)	
January 21, 2020	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
January 28, 2020	7:00 pm	Board Meeting	
February 11, 2020	9:30 am	SEAC Meeting	
February 12, 2020 (to be confirmed)	3:00 pm	Executive Council Meeting	
February 18, 2020	7:00 pm	Committee of the Whole	
February 25, 2020	9:00 am 7:00 pm	STSBHN Meeting Board Meeting	
March 2, 2020	7:00 pm	Regional Catholic Parent Involvement Committee Meeting (RCPIC)	
March 11, 2020 (to be confirmed)	9:00 am 3:00 pm	Mental Health Steering Committee Meeting Executive Council Meeting	
<i>March 16-20, 2020</i>		<i>MARCH BREAK</i>	
March 24, 2020	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
March 31, 2020	5:00 pm	Legal Expense Review Committee	
March 31, 2020	7:00 pm	Board Meeting	
April 15, 2020 (to be confirmed)	3:00 pm	Executive Council Meeting	
April 21, 2020	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
April 28, 2020	7:00 pm	Board Meeting	
April 30, 2020 April 30 – May 2, 2020		OCSTA/OCSBOA Business Seminar (Ottawa) OCSTA AGM (Ottawa)	
April 29 – May 1, 2020		Board Art Show (Haldimand Museum in Cayuga, Eva Brook Donly Museum in Simcoe and Wayne Gretzky Centre in Brantford)	
<i>May 3 - May 8, 2020</i>		<i>Catholic Education Week</i>	
May 4, 2020	5:00 pm	Catholic Student Leadership Awards @ ACS	
May 5, 2020	6:30 pm	Celebration of the Arts (@ Sanderson Centre)	
May 11, 2020	7:00 pm	Regional Catholic Parent Involvement Committee Meeting (RCPIC)	
May 12, 2020	9:30 am	SEAC Meeting	
May 13, 2020 (to be confirmed)	3:00 pm	Executive Council Meeting	
May 19, 2020	7:00 pm	Committee of the Whole	
May 26, 2020	9:00 am 7:00 pm	STSBHN Meeting Board Meeting	
June 4-6, 2020		CCSTA AGM (Collingwood)	
June 8, 2020	5:00 pm	Audit Committee Meeting	
June 10, 2020 (to be confirmed)	9:00 am 3:00 pm	Mental Health Steering Committee Meeting Executive Council Meeting	
June 16, 2020	9:30 am	SEAC Meeting	
June 18, 2020	7:00 pm	Committee of the Whole	
June 23, 2020	7:00 pm	Board Meeting	
June 25, 2020	4:45 pm	Assumption College Graduation	
June 25, 2020	6:30 pm	Holy Trinity Graduation	
June 25, 2020	7:00 pm	St. John's College Graduation (@ Sanderson Centre)	

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Catholic Education Advisory Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Policy Committee